



SOFT-SYMBOLS
SIMPLIFYING THE COMPLEXITY

P6 Basic Workshop

Course Audience: All P6 users

Course Duration: 5 days 4H/Day

Course Location: Internal Training: SOFT-SYMBOLS
Premises External Training: Client's
Premises

What will you learn?

You will learn:

- ✓ P6 contents
- ✓ Creating a project in P6
- ✓ Define WBS, add activities & CPM
- ✓ Update progress & progress reports

Course Topics:

- ✓ EPS & OBS
 - ✓ Information Types
 - ✓ Opening P6 and creating layouts
 - ✓ Adding a project
 - ✓ Defining scope and Creating WBS
 - ✓ Creating calendars
 - ✓ Define activities and estimate duration
 - ✓ Activity types and adding activities
 - ✓ Assign codes
 - ✓ Relationship types, lag and creating relationship
 - ✓ Scheduling
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- ✓ Using codes in grouping and filtering
- ✓ Resources & Roles
- ✓ Assign resources and cost
- ✓ Monitoring resources
- ✓ Techniques for Schedule Adjusting
- ✓ Creating baseline and using it for comparison
- ✓ Schedule updating
- ✓ Reports

Course Requirements by client in case of external training:

- ✓ PC for each trainee
- ✓ Projector
- ✓ White Board

Course Fees